

Eligible Activities & Costs

HSP provides funding for eight main activities:

- 1) **Homeless Prevention/Shelter Diversion.** Homeless prevention and shelter diversion programs assist households to remain in their permanent housing or relocate to other permanent housing when they are considered at-risk of becoming homeless. Eligible costs include rental assistance, financial assistance, and housing stabilization services. Because prevention programs are difficult to target strategically, DHCD highly encourages agencies to designing program that focus on shelter diversion, which can help ensure resources are used as strategically and cost effectively as possible.
- 2) **Emergency Shelter.** Emergency shelter covers activities that connect people with immediate access to overnight shelter in order to respond to a crisis. Funding provided for Emergency Shelter can be used both to pay for the operations of the shelter, such as rent and utilities, as well as services provided by the shelter, including case management. **Please note that any shelter that accepts children is considered a “Family” shelter, and therefore must accept all families, regardless of the sex, sexual orientation, gender identity, or age of any members of the family.** “Women and children only shelters” are not eligible for funding through HSP.
- 3) **Street Outreach.** Street Outreach is for services that are provided to currently unsheltered individuals and families, including engagement and case management.
- 4) **Rapid Re-Housing.** Rapid Re-Housing assists homeless households who are unsheltered or staying in emergency shelter or motel paid for by government/charitable source, safe haven, or transitional housing to obtain permanent housing in a regular rental unit in the community. Eligible costs include rental assistance, financial assistance, and housing stabilization services. *Note: RRH programs targeted to unaccompanied homeless youth may also serve households or clients meeting HUD categories 2 or 3 in their programs.*
- 5) **Permanent Supportive Housing.** Permanent Supportive Housing provides households with non-time limited subsidized permanent housing and supportive services. Eligible costs include case management services such as linking residents to supportive services such as job training, health care, budgeting counseling, parenting skills, substance treatment, etc, as well as staff costs for those who assist clients in applying for food, medical, and other benefits. Additionally, eligible costs include project-based leasing, operating, and rental assistance costs.
- 6) **Homeless Management Information System (HMIS).** HMIS funding helps cover the costs of data collection through an HMIS database. **All providers must be entering data into HMIS or, for victim services providers, a comparable database.** *HMIS data entry at the service provider level should be billed to the service or activity category, and HMIS budgets should be set aside for lead agency costs or investments in software (e.g., comparable databases).*
- 7) **Special Events.** This covers the Homeless Resource Day events that are intended to connect people with available services, and activities designed to support the annual Point-in-Time (PIT) count.
- 8) **Administration Support Cost.** Administration Support Costs include funding used for staffing COC/LHC and Coordinated Entry personnel, Training and Technical Assistance, as well as

conference and meeting costs. Funding in this category also supports initiatives to encourage development of Youth Action Boards and Lived Experience Committees. **An additional line item for administrative cost may be designated with a 10% cap to cover grant management and program monitoring expenses.** Additional guidance on this provision is outlined in the next section.

A full list and description of eligible activities, costs, and policies is available in the HSP Grantee Policy Guide.